DIRECT
QuEST
PROFESSIONAL SERVICES
"Where we lead, others follow."

Application for CACHE Level 4
Award in Special Educational Needs and Disability (SEND)
Leadership and Management in the Early Years

This course is for experienced Practitioners who are working in a SENCO role.
Course fees are due NO LATER than the first session.

Please complete this application form in detail to allow us to assess your suitability for this course.
Please attach any additional information to support your application, if necessary.

The name you supply us with will appear on your certificate and should correspond to the name that appears in your passport.

Personal Details - please fill in all areas and print clearly as these details will be used to register you with CACHE.

Title	Mrs	Miss	Ms
First name:		Middle name:	
Family name:			
Address/PO Box:			
Emirate:	Residency Visa no.:	Emirate ID no.:	
Home Telephone No:		Mobile phone:	
Email address (please print carefully):			
Date of birth (DD/MM/YY):		Nationality:	
Next of kin:		Contact number:	

✔ As applicable   ☐ I have access to the internet

☐ I have access to a computer/laptop

Education

Higher Education	
Curriculum Studied	
Dates from – to	

Qualifications Obtained (Montessori / CACHE / Childcare / Degree / A Level and / or other relevant qualifications):

Qualification	Date	Awarding Body

Employment – Please state current position and present employer (or setting where volunteering)

Current Position and Employer:	Dates From - To:	Address:	Phone Number/ Contact Person:
Previous Employer and Position:	Dates From - To:	Address:	Phone Number/ Contact Person:
Previous Employer and Position:	Dates From - To:	Address:	Phone Number/ Contact Person:

Are you being financially supported by your employer?   Yes ☐   No ☐

If yes, please enclose a letter from your employer supporting your application.

"Where we lead, others follow."

To support your application, please write and attach a personal statement of approximately 500 words which outlines:

- Your experience working with young children, including roles and responsibilities, age groups, setting type etc.
- Outline your experience in the SENCO role.
- How you feel the Level 4 course will help with your career progression.

Pre-existing medical conditions:
Please be advised that I have the following medical condition:
For this condition, I am taking the following medication (Please advise dosage, administration method):

Conditions of Registration

- Please fill in **all** sections of this form and return it to:
  QuEST Direct, Office 33, Floor 3 Rasis Business Centre (5 Stars Business Centre) Al Barsha First Dubai (058 541 2606)
  or email it to admin@quest-me.education

- Learners **MUST** hold a level 3 childcare qualification and **MUST** be working in a SENCo role.

- **Registration fee of AED 525** should be made after the approval of your application form.
  Paying your registration fee will guarantee your space for the course.
  Please note that this registration fee is non-refundable and non-transferable.

- **Course fees for Level 4 Award for Special Educational Needs and Disability (SEND) Leadership and Management in the Early Years are AED 2,975 for Virtual Learning and be paid in advance, no later than the first session.**

All cheques MUST be made payable to **Quest Direct Professional Services** and **MUST** be submitted to the Accounts Department at the beginning of the course.

**These conditions are fully understood and I agree to abide by them.
I also confirm that all information given on this form is accurate.**

Signature: _____ Date: _____

Where did you hear about us:

☐ Website

☐ Facebook   ☐ Other: (please state)

☐ Instagram   _____

☐ Friend   _____

          _____

Have you enclosed:

☐ Passport copy * Required

☐ Personal Statement

☐ Photocopies of relevant certificates * Required

☐ Letter of support from the Employer * Required

☐ Copy of Emirate ID * Required

☐ Copy of Residency Visa *Required