

## Application for CACHE Level 3 Award for Special Educational Needs Co-ordinators in Early Years Setting

**This course is for experienced Practitioners who hold a Level 3 Early Years qualification  
Course fees are due NO LATER than the first session.**

Please complete this application form in detail to allow us to assess your suitability for this course.  
Please attach any additional information to support your application, if necessary.

**The name you supply us with will appear on your certificate and should correspond to the name  
that appears in your passport.**

Personal Details - please fill in all areas and print clearly as these details will be used to register you with CACHE.

Title	Mrs	Miss	Ms
First name:		Middle name:	
Family name:			
Address/PO Box:			
Emirate:	Residency Visa no.:	Emirate ID no.:	
Home Telephone No:		Mobile phone:	
Email address (please print carefully):			
Date of birth (DD/MM/YY):		Nationality:	
Next of kin:		Contact number:	

- As applicable     
  I have access to the internet  
 I have access to a computer/laptop

### Education

Higher Education	
Curriculum Studied	
Dates from – to	

### Qualifications Obtained (Montessori / CACHE / Childcare / Degree / A Level and / or other relevant qualifications):

Qualification	Date	Awarding Body



**Employment – Please state current position and present employer (or setting where volunteering)**

Current Position and Employer:	Dates From - To:	Address:	Phone Number/ Contact Person:
Previous Employer and Position:	Dates From - To:	Address:	Phone Number/ Contact Person:
Previous Employer and Position:	Dates From - To:	Address:	Phone Number/ Contact Person:

Are you being financially supported by your employer?      Yes       No

If yes, please enclose a letter from your employer supporting your application.



*"Where we lead, others follow."*

**To support your application, please write and attach a personal statement of approximately 500 words which outlines:**

- Your experience working with young children, including roles and responsibilities, age groups, setting type etc.
- How you feel the Level 3 course will help with your career progression into a SENCO role.

Pre-existing medical conditions:
Please be advised that I have the following medical condition:
For this condition, I am taking the following medication (Please advise dosage, administration method):

### Conditions of Registration

- Please fill in **all** sections of this form and return it to:  
QuEST Direct, Office 33, Floor 3 Rasis Business Centre (5 Stars Business Centre) Al Barsha First Dubai (058 541 2606)  
or email it to admin@quest-me.education
- Learners **MUST** hold a level 3 childcare qualification and should be working in an early years setting.
- **Registration fee of AED 525** should be made after the approval of your application form.  
Paying your registration fee will guarantee your space for the course.  
Please note that this registration fee is non-refundable and non-transferable.
- **Course fees for Level 3 Award for Special Educational Needs Co-ordinators in the Early Years Settings** are AED 2,975 for Virtual Learning and be paid in advance, no later than the first session.

All cheques **MUST** be made payable to **Quest Direct Professional Services** and **MUST** be submitted to the Accounts Department at the beginning of the course.

**These conditions are fully understood and I agree to abide by them.  
I also confirm that all information given on this form is accurate.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Where did you hear about us:

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Website   | <input type="checkbox"/> Colleague             |
| <input type="checkbox"/> Facebook  | <input type="checkbox"/> Other: (please state) |
| <input type="checkbox"/> Instagram | _____  |
| <input type="checkbox"/> Friend    | _____  |
|                                    | _____  |

#### Have you enclosed:

- Passport copy **\*Required**
- Personal Statement
- Photocopy of relevant certificates **\*Required**
- Letter from Employer, if applicable
- Copy of Emirate ID **\*Required**
- Copy of Residency Visa **\*Required**